

**Village of Kekoskee
Public Budget Hearing
November 19, 2019**

Public hearing called to order by President Don Hilgendorf at 6:04 p.m. The Clerk went over the budget as presented and explained the Transportation Grants available from the DOT that can be applied for by the Village for the Hwy. Y and 'Park Street' projects. All questions were answered. Public Hearing was closed at 6:17 p.m.

**Village of Kekoskee Board Meeting
Minutes
November 19, 2019**

The Village of Kekoskee regular Board meeting was called to order by presiding officer, President Donald Hilgendorf at 6:17 p.m. following the Public Budget Hearing at the Village Hall, W3275 County Road TW, Dodge County. Also present were Trustees, Loris Geschke and Allen Schellinger; Treasurer, Cindy Fredrick; Clerk, Mary Dessereau; and Deputy Clerk, Judith Blodgett. The meeting date was published and the agenda was posted according to Section 985.02(2)(a) of the Wisconsin Statutes. Roll call and proof of notice were given.

Public discussion of proposed Sanitary Sewer Rates and water meter concerns. A resident questioned the installation of water meters on private property and the accuracy of meter readings. A resident expressed concern about potential meter failures. Surface water infiltration was explained and its potential effect on sewer charges.

Loris Geschke moved and motion was seconded by Allen Schellinger to approve the agenda. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

Allen Schellinger moved and motion was seconded by Loris Geschke to approve the minutes of the regular Board Meeting on October 15, 2019. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.

Loris Geschke moved and motion was seconded by Allen Schellinger to approve the Advanced Disposal Services Negotiated Agreement 2019. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

Status of the Cooperative Plan appeal: Don Hilgendorf reported that the Village of Kekoskee brief has been filed.

Loris Geschke moved and motion was seconded by Allen Schellinger to contract through Dodge County for bridge inspections. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

The Board discussed the meter reading that officially started on October 1, 2019 with the first meter billing in April 2020. Flat rate billing will be used in the first quarter billing, January 2020. The Clerk explained the sewer use study and scenarios. The Board agreed to moving the Amended Ordinance No. 22-2019, Establishing a Sewer Use and Use System for the Village of Kekoskee to the December 17, 2019 board meeting. Allen Schellinger moved and motion was seconded by Loris Geschke to accept Scenario 1 of the Martenson Sewer User Charge Study to set rates as follows: a flat rate of \$67.25 and a volume rate of \$8.00 per 1,000 gal. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved. A Public Hearing on the rate change proposed will be held on December 17, 2019.

Loris Geschke moved and motion was seconded by Allen Schellinger to approve Resolution 2019-22 to Approve the Village of Kekoskee Revolving Loan Fund Plan and Lending Guidelines. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved. The Clerk reported on the continuing need for a Loan Administrator for the Revolving Loan Fund program. The Clerk also reported on the suggestion of adding Village of Kekoskee business listings to the Village website as well as the Loan Manual and application.

The Clerk reported on the option to discontinue the CDBG Housing RLF Program. The suggestion was made to add information regarding this program's availability and qualifiers to the tax letter.

Loris Geschke moved and motion was seconded by Allen Schellinger to approve accepting \$16,000 from Glenn Wiese for the purchase of the former Kekoskee hall located at 21 Valley Street conditioned on Glenn Wiese reimbursing the Village for our legal fees for the sales contract with terms satisfactory to the Village attorney. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

The Clerk discussed adding the new sanitary sewer fees to the Fee Schedule found on the Village website. This discussion will be moved to the December 2019 board meeting.

Allen Schellinger moved and motion was seconded by Loris Geschke to approve the Five Year Improvement Plan. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

Allen Schellinger moved and motion was seconded by Loris Geschke to approve the Highway Y 2020-2021 LRIP application. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.

Allen Schellinger moved and motion was seconded by Loris Geschke to submit Highway Y and 'Park Street' for 2020-2021 MultiModal Local Supplement program. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

Loris Geschke moved and motion was seconded by Allen Schellinger to approve Resolution 2019-23 to Approve the Village of Kekoskee Pay Schedule. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

Allen Schellinger moved and motion was seconded by Loris Geschke to accept the Kekoskee Fire Department Agreement. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

As noted in the agenda, the Village is obligated to pay County and State taxes that the Treasurer collects per Ordinance 2005-1.

Loris Geschke moved and motion was seconded by Allen Schellinger to pre-approve refunding of escrow accounts overpayments. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.

Allen Schellinger moved and motion was seconded by Loris Geschke to adopt no tax levy and to set property tax relief at \$168,000. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

Allen Schellinger moved and motion was seconded by Loris Geschke to adopt the 2020 Budget.
budget:

REVENUES

Taxes	\$ 0
Intergovernmental Revenues	129,344
Licenses & Permits	699,000
Fines Forfeits & Penalties	15
Public Charges for Services	3,200
Miscellaneous Revenues	67,465
Sanitation Department Revenue	101,940
Transfer from Contingency Fund	45,276
Transfer from Property Relief Fund	<u>168,000</u>
TOTAL REVENUES	\$ 1,214,240

EXPENDITURES

General Government	\$ 213,350
Public Safety	118,000
Public Works	576,300
Health & Human Resources	1,400
Culture, Recreation & Education	6,250

Conservation & Development	27,000
Miscellaneous Expenses	2,000
Sanitation Department Expenses	101,940
Property Relief	<u>168,000</u>
TOTAL EXPENDITURES	\$ 1,214,240

Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.

Loris Geschke moved and motion was seconded by Allen Schellinger to approve the payment of bills in the amount of \$80,184.59. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

The Treasurer's report was received for October 31, 2019: beginning balance of short-term money of \$303,617.60. Receipts of \$85,799.02 (including repayment of \$0.00 from Landfill Standing Account). Disbursements of \$17,146.50 (including \$2,440.73 loan to Landfill Standing Account. Ending balance is \$372,270.12. Long-term interest received from CD's is \$3,742.60. Landfill Standing Account beginning balance of \$0.26. Receipts of \$3,486.98 (including \$2,440.73 loan from Kekoskee). Disbursements of \$2,440.73 (including repayment of Kekoskee loan of \$0.00). Interest of \$0.01. Ending Balance is \$1,046.52. Tax Collections beginning balance \$1,402.28. Receipts of \$0.00. Disbursements of \$1,397.28. Transferred from Property Relief Fund: \$0.00. Interest of \$0.01. Ending balance is \$5.01. CDBG beginning balance of \$88,107.80. Receipts of \$0.00. Disbursements of \$0.00. Interest of \$7.48. Ending balance is \$88,115.28. Kekoskee Sanitary Department beginning balance was \$86,669.21. Receipts of \$21,221.26. Disbursements of \$14,919.44. Ending balance is \$92,971.03. RBDG beginning balance of \$5.00. Receipts of \$0.00. Disbursements of \$0.00. Interest of \$0.00. Ending balance is \$5.00.

The President announced the December Regular Meeting to be held December 17, 2019 to follow the Sanitary Department Meter Rates Public Hearing at 6:00 PM.

The Clerk read into the record a request for a motion to convene into closed session pursuant to Wis. Stat. §19.85; (1)(e) and (1)(g) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other specified public business, because competitive and bargaining reasons require a closed session; and to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Village with respect to litigation in which they are or will likely become involved. The subject matter of the closed session is the cooperative plan agreement in conjunction with EMS service providers and pending litigation.

Allen Schellinger moved and motion was seconded by Loris Geschke to convene into closed session. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

The Village Board closed session was called to order by Chairman Don Hilgendorf at 8:12 p.m. Members present were Donald Hilgendorf, Loris Geschke, Allen Schellinger, Cindy Fredrick, Judith Blodgett and Mary Dessereau. The closed session was posted according to Section 985.02(2)(a) of the Wisconsin Statutes.

The Board discussed pending litigation and EMS services.

Loris Geschke moved and motion was seconded by Allen Schellinger to adjourn the closed session and return to open session. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

Loris Geschke moved and motion was seconded by Allen Schellinger to adjourn at 8:25 p.m. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

Minutes recorded by Judith Blodgett, Deputy Clerk