

**Village of Kekoskee Board Meeting
Minutes
February 17, 2020**

1. The Village of Kekoskee regular Board meeting was called to order by presiding officer, President Donald Hilgendorf at 6:30 p.m. at the Village Hall, W3275 County Road TW, Dodge County.
2. Also present were Trustees, Loris Geschke and Allen Schellinger; Treasurer, Cindy Fredrick; Clerk, Mary Dessereau; and Deputy Clerks, Judith Blodgett and Nicole Margelofsky. The meeting date was published and the agenda was posted according to Section 985.02(2)(a) of the Wisconsin Statutes. Roll call and proof of notice were given.
3. Public discussion: A report was given by a representative of the landfill site regarding odors and large flares being generated by the start-up process of landfill gas mining and the integration of Advanced Disposal's and Guardian's gas transfer systems. As the integration of the systems improves there should be a reduction in the odor issues and flares.
4. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the agenda. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
5. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the minutes of the regular Board Meeting on January 21, 2020 and the Special Meeting on February 3, 2020. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
6. Status of the Cooperative Plan appeal: Clerk Mary Dessereau reported that there was no change in the Cooperative Plan appeal. The appeals are submitted and the court is looking at them. Mary reported that the Village attorney confirmed that there is a way to go before a decision is rendered by the court.
7. Don Hilgendorf reported on items pertaining to the Sanitary Department and the Kekoskee-Leroy Joint Sanitary Commission: 'Extra Strength' and insurance. He also reported that a decision had been made to keep the water meter reader at the Kekoskee Village Hall where it can be accessed by the employees doing the meter reading. Cindy Fredrick read the Sanitary financials into the record.
8. Mary Dessereau gave a report on two items related to the USDA Rural Development Grant.
 - a) ADA Accessibility Assessment: Mary discussed the items that were noted as needing attention at the Village Hall in the report by the assessment team. It was recommended by the president and trustees that she ask for update/change/repair clarification on the action items listed on the report as the hall is a fairly new building (2000).
 - b) A Village Open House is being planned for March 10, 2020. This is intended to be an informal information presentation for Village residents to see what is available to help residents and businesses with Business Development and Home Improvement/Purchase. Other topics will also be covered. A postcard mailing inviting all Village residents to the Open House will be going out very soon.
9. Sale of the old Town Hall was approved by the Board at the November 19, 2019 meeting (see Advisory Notice in Meeting Minutes). Authorizing Consummation of the Real Estate Transaction was signed on January 31, 2020. Resolution 2020-04 was signed by the Board members to complete documentation requirements for the sale.
10. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the Village of Kekoskee Annual Fee Schedule Resolution 2020-05. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
11. Don Hilgendorf led discussion regarding the need for a part-timer Village employee to do minor public works projects for the Village. He asked for suggestions of someone who might be interested in this position.
12. 2020 Road Mowing Proposals were reviewed by the Board members. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the proposal received from HH&J Aggregate Landscape Supply (Batzler), Campbellsport. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
13. 2020 Lawn Maintenance Proposals were reviewed by the Board members. Allen Schellinger

- moved and motion was seconded by Loris Geschke to approve the “Standard” proposal from Fox Den, Mayville, noting that the ‘old Village Hall’ would be deleted from the proposal. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
14. Mary Dessereau led a discussion of the 10 Year Improvement plan. Discussion centered on the possible future needs for the sanitary and general Village infrastructure. Adding “Line Inspection” was a suggested add-on item. Another suggestion was made to look at replacing the furnaces in the Village Hall. It was suggested the furnaces get inspected and evaluated to start and then to proceed to get quotes for repair or replacement as required. There was also a suggestion of looking into applying for funds through the DNR “Clean Water Fund”. No action taken.
 15. Mary Dessereau led the discussion regarding the Junk Car and/or Nuisance Violations.
 - a. 12 County Road Y N-vehicle blocking mail delivery-resident will receive a Letter of Warning (1st warning).
 - b. 15 County Road Y N-unregistered vehicles-resident will receive a Letter of Warning (90 day warning).
 16. Discussion was held on the Household Pet Ordinance. More research on the subject is needed. No action. This item will be put on the March agenda.
 17. Don Hilgendorf discussed the proposed parking lot light project. Encore Electric has suggested 3, 17” LED lights on poles for the parking lot. These would not be dusk to dawn lights and would require manual on/off switch. No action was taken. This item will be put on the March agenda.
 18. Don Hilgendorf noted that further research and discussion was needed regarding reflective house numbering in the downtown. No action was taken. This item will be put on the March agenda.
 19. Judy Blodgett discussed new computer hardware requirements being looked at for the Village Hall, specifically for the Deputy Clerks. Four quotes for hardware options plus installation costs were submitted to the Board for review. Judy suggested that consideration be given to quote supplied by the current IT provider the Village has been working with as that vendor is already familiar with the system in place and what hardware options would be compatible. No action was taken. This item will be put on the March agenda.
 20. Don Hilgendorf reported on the progress of finding a Dodge County Sheriff’s Liaison Officer for the Village of Kekoskee. This project is still in the works. This item will be put on the March agenda.
 21. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the payment of bills in the amount of \$49,166.86. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
 22. The Treasurer’s report was received for January 31, 2020: beginning balance of short-term money of \$395,602.48. Receipts of \$105,994.65. Disbursements of \$93,830.40. Ending balance is \$407,766.73. Long-term interest received from CD’s is \$0.00. Landfill Standing Account beginning balance of \$.80. Receipts of \$10,000.00 (Adv Disposal Pd for 2020 mtg exp). Disbursements of \$2,510.94 (Jan. mtg exp pd.) Interest of \$0.04. Ending Balance is \$7,489.90. Tax Collections beginning balance \$516,176.94. Receipts of \$283,303.87. Disbursements of \$579,542.23. Transferred from Property Relief Fund: \$68,314.48. Interest of \$11.70. Ending balance is \$288,264.76. CDBG beginning balance of \$68,920.80. Receipts of \$0.00. Disbursements of \$500.00. Interest of \$5.83. Ending balance is \$68,426.63. Kekoskee Sanitary Department beginning balance was \$76,568.29. Receipts of \$12,900.00. Disbursements of \$5,693.47. Ending balance is \$83,774.82. RBDG beginning balance of \$5.00. Receipts of \$0.00. Disbursements of \$0.00. Interest of \$0.00. Ending balance is \$5.00.
 23. Don Hilgendorf gave a short report on the Board, Clerk and Treasurer attendance at the District 6 meeting where election security was emphasized in the presentations. The Board of Review has been re-certified for 2 more years.
 24. Loris Geschke moved and motion was seconded by Allen Schellinger to adjourn.