

**Village of Kekoskee Board Meeting
Minutes
January 21, 2020**

1. The Village of Kekoskee regular Board meeting was called to order by presiding officer, President Donald Hilgendorf at 6:30 p.m. at the Village Hall, W3275 County Road TW, Dodge County.
2. Also present were Trustees, Loris Geschke and Allen Schellinger; Treasurer, Cindy Fredrick; and Deputy Clerk, Judith Blodgett. Clerk, Mary Dessereau was absent. The meeting date was published and the agenda was posted according to Section 985.02(2)(a) of the Wisconsin Statutes. Roll call and proof of notice were given.
3. Public discussion brought a short presentation from Kristine Snow who is running for the position of Dodge County Circuit Court Judge on the April 7, 2020 ballot. Questions were received from a resident regarding the dog ordinance in the Village of Kekoskee and how it affects owners with multiple dogs. Discussion ensued with questions and explanations from members of the board of the various factors that are guided by the dog ordinance (i.e.-dog fee if kennel designation comes into play, special use permits, etc.) Don Hilgendorf requested that review of the Village of Kekoskee Dog Ordinance be placed on the February agenda. Don reported that co-mingled recyclables can no longer be put in the recycling dumpsters at the Kekoskee Refuse and Recycling Site in plastic bags. Paper bags are being recommended. Plastic bags are damaging the recycler's equipment in the sorting process.
4. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the agenda. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
5. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the minutes of the regular Board Meeting on December 17, 2019. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
6. Status of the Cooperative Plan appeal: President Don Hilgendorf reported that there was no change in the Cooperative Plan appeal. The appeals are submitted and the court is looking at them.
7. Don Hilgendorf reported on items pertaining to the Sanitary Department and the Kekoskee-Leroy Joint Sanitary Commission. A lawsuit has been filed against the City of Mayville for sanitary overcharges. There is a mediation hearing scheduled in January regarding the same. Don reported that the downtown Kekoskee is 100% on water meters. The first metered billing will be April 1st, 2020.
8. Don Hilgendorf reported that the loan review committee positions for the USDA Rural Development Business Grant have been filled. There was no discussion of the Loan Administrator position in the open session. That was to be taken up in closed session.
9. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the Village of Kekoskee Annual Fee Schedule. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
10. A review of the 2020 Road Mowing Proposal Request was done by the Board members. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the Proposal Request with a February 12, 2020 in-hand due date. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
11. A review of the 2020 Lawn Maintenance Proposal Request was done by the Board members. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the Proposal Request with a February 12, 2020 in-hand due date. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
12. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the appointment of Kunkel Engineering to a 1-year term, expiring January 31, 2021, for building inspections and land use administration. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
13. Allen Schellinger moved and motion was seconded by Loris Geschke to approve Resolution 2020-01 to Appoint Election Inspectors for the 2020-2021 Term. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.

14. Don Hilgendorf did a brief overview of the 5 Year Improvement Plan projects and possible 10 Year Improvement (Sanitary Department) projects. Suggestions for other possible additions to the plans were requested. No action was taken.
15. Don Hilgendorf discussed the proposed parking lot light project. Questions have been raised over the type of lighting that would be the most practical and economical: solar, LED, or regular. Encore Electric will make recommendations. No action was taken. This item will be put on the February agenda.
16. Don Hilgendorf discussed the suggestion to require 6" black house numbers for the buildings in downtown Kekoskee. The change to 6" numbers is being looked at for safety reasons to aid the Fire Department, EMS, and law enforcement when responding to emergency calls within the village. The cost of 6" black house numbers would be at a cost of \$17.50 per house. No action was taken. This item will be put on the February agenda.
17. Judy Blodgett discussed new computer requirements being looked at for the Village Hall, specifically for the Deputy Clerks. Presently the deputy clerk is working on a computer that Tech Support feels needs to be configured differently for security reasons. Research is being done to compare pricing and hardware options to optimize speed, efficiency and price. No action was taken. This item will be put on the February agenda.
18. Don Hilgendorf reported on the progress of finding a Dodge County Sheriff's Liaison Officer for the Village of Kekoskee. This project is still in the works. This item will be put on the February agenda.
19. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the payment of bills in the amount of \$24,686.66. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
20. The Treasurer's report was received for December 31, 2019: beginning balance of short-term money of \$372,082.61. Receipts of \$115,332.10. Disbursements of \$91,812.23. Ending balance is \$395,602.48. Long-term interest received from CD's is \$10,959.80. Landfill Standing Account beginning balance of \$.80. Receipts of \$30,000.00 (transfer for siting expenses to be paid out). Disbursements of \$30,000.00 (Pd out Siting expenses to Village, Hubbard, County and Mayville). Interest of \$0.00. Ending Balance is \$.80. Tax Collections beginning balance \$5.01. Receipts of \$516,168.25. Disbursements of \$0.00. Transferred from Property Relief Fund: \$0.00. Interest of \$3.68. Ending balance is \$516,176.94. CDBG beginning balance of \$71,998.99. Receipts of \$0.00. Disbursements of \$3,084.20. Interest of \$6.01. Ending balance is \$68,920.80. Kekoskee Sanitary Department beginning balance was \$91,064.24. Receipts of \$0.00. Disbursements of \$14,495.95 (including \$10,863.27 reimbursement to Village for 2018 and 2019 salaries and expenses paid for the Sanitary Dept.). Ending balance is \$76,568.29. RBDG beginning balance of \$5.00. Receipts of \$0.00. Disbursements of \$0.00. Interest of \$0.00. Ending balance is \$5.00.
21. The President announced the February Regular Meeting will be held on February 17, 2020 at 6:30 PM.
22. The Clerk read into the record a request for a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of an employee. The subject matter of the closed session is to interview or consider candidates for the deputy clerk/treasurer position and the loan administrator position. Loris Geschke moved and motion was seconded by Allen Schellinger to go into closed session. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved. The Village Board closed session was called to order by President Don Hilgendorf at 7:37 p.m. Members present were Donald Hilgendorf, Loris Geschke, Allen Schellinger, Cindy Fredrick and Judy Blodgett. The closed session was posted according to Section 985.02(2)(a) of the Wisconsin Statutes. The Board interviewed a candidate for the Deputy Clerk/Treasurer position and discussed the qualifications of the candidate for the load administrator position.
23. Loris Geschke moved and motion was seconded by Allen Schellinger to adjourn the closed session and return to open session. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved. Return to open session at 7:58 p.m.
24. Loris Geschke moved and motion was seconded by Allen Schellinger to appoint Nicole Margelofsky to the position of Deputy Clerk/Treasurer pursuant to Resolution No. 2020-02. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.

25. Don Hilgendorf moved and motion was seconded by Allen Schellinger to appoint Kristine Schroeder to the position of loan administrator pursuant to Resolution No. 2020-03. Voting in favor of the motion were Allen Schellinger, Loris Geschke and Don Hilgendorf. Motion approved.
26. Don Hilgendorf discussed the possible outreach ideas that have been brought forth so far for the Business Loan grant money. Don also asked for more ideas to be brought forward on this subject by the end of the month. No action taken. This item will be on the February agenda for discussion.
27. Loris Geschke moved and motion was seconded by Allen Schellinger to adjourn.

Minutes recorded by Judith Blodgett, Deputy Clerk