

**Village of Kekoskee Board Meeting**  
**Minutes**  
**With Call-In Access Available for The Public**  
**October 21, 2020**

1. The Village of Kekoskee regular Board meeting was called to order by presiding officer, President Donald Hilgendorf at 6:30 p.m. at the Village Hall, W3275 County Road TW, Dodge County. The Board Meeting was held with virtual (remote) call-in access available for the public on Zoom due to (Covid-19) public safety recommendations.
2. Also present were Trustees, Loris Geschke and Allen Schellinger; Treasurer, Cindy Fredrick; Clerk, Mary Dessereau and Deputy Clerks, Judith Blodgett, and Nicole Margelofsky. The meeting date was published and the agenda was posted according to Section 985.02(2)(a) of the Wisconsin Statutes. Roll call and proof of notice were given.
3. Public input: A resident had questions regarding the ambulance rates being charged to the Village.
4. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the agenda of the October 21, 2020 Board meeting. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
5. Allen Schellinger moved and motion was seconded by Loris Geschke to amend the Approval of the Payment of Bills at the regular Board Meeting held on September 15, 2020 from \$75,451.89 to \$74,155.99 because FICA of \$1,295.90 was listed twice on the report. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the amended minutes of the regular Board Meeting held on September 15, 2020. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
6. Two proposals were received for 2020-2021 Winter Road Maintenance; one from Fink Farms LLC and one from Town and Country Construction. Allen Schellinger moved and motion was seconded by Loris Geschke to accept the 2020/2021 Winter Road Maintenance proposal submitted by Town and Country Construction. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
7. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the Quandt Farms Application for a Driveway and Culvert permit. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
8. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the Emergency Medical Service Agreement with the City of Horicon through December 31, 2021. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
9. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the Emergency Medical Service Agreement with Theresa Ambulance Service through December 31, 2021. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
10. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the Certified Survey Map for Wondra Trust Land Division. The Certified Survey Map is on file with Dodge County now. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
11. President Don Hilgendorf reported on the status of the Cooperative Plan appeal. Petitions have been submitted for the appeal to the Wisconsin Supreme Court.
12. Don Hilgendorf gave the Sanitary Department and Kekoskee LeRoy Joint Sanitary Commission report.
  - a. Valley Street Lift Station Generator Maintenance. Maintenance agreements have been submitted by Paul Tibbets of Lightning Repair for the Village Hall generator and the Lift Station generator. Allen Schellinger moved and motion was seconded by Loris Geschke to accept the Hall and Lift Station generator maintenance agreements from Lightning Repair. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
  - b. Clerk Mary Dessereau reported that the CMAR audit earned a DNR GPA of 4.0. This is an excellent rating per the DNR.

- c. The Joint Sanitary Commission meeting held on October 21, 2020 determined that lift station cleaning needs to be done.
  - d. The Joint Commission shared their SAM number.
  - e. Pump issues were reported this summer.
  - f. The Kekoskee LeRoy Joint Sanitary Commission budget was passed for 2021.
13. The Petition to Amend the Zoning Ordinance to address the use of Recreational Vehicles for Temporary or Recreational Human Habitation will be held over for further action. It needs more work and clarification.
14. Junk Car and/or Nuisance Violations
- a. N9025 County Road Y – Unregistered Vehicles-Clerk Mary Dessereau reported that a second letter has been sent to this resident. Another letter will be sent out 30 days after October 6<sup>th</sup>, 2020. Contact will be made by a Village Board member and a Dodge County deputy if a response is not received from the resident.
15. Allen Schellinger moved and motion was seconded by Loris Geschke to approve Resolution 2020-11 to Appoint Election Inspectors for the 2020-2021. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
16. Loris Geschke moved and motion was seconded by Allen Schellinger to approve the 911 Joint Powers Agreement. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
17. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the 2021 Kekoskee Fire Department Agreement for \$84,096.00. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
18. Mary Dessereau reported on the Continued Prioritization of 2020 COVID-related Expenditures for the current public health emergency.
- a. CDBG-COVID DEHCR housing grant will not be sought by the Village. No action taken.
  - b. Loris Geschke moved and motion was seconded by Allen Schellinger to apply for a \$5,000 grant from the Center for Tech and Civic Life. This is a COVID-19 Response Grant which covers funding for US local election offices. Voting in favor of the motion were Loris Geschke, Allen Schellinger, and Don Hilgendorf. Motion approved.
19. The Budget Public Hearing was set for 6 PM, Wednesday, November 18, 2020 at the Kekoskee Village Hall.
20. Allen Schellinger moved and motion was seconded by Loris Geschke to approve the payment of bills in the amount of \$27,444.73. Voting in favor of the motion were Allen Schellinger, Loris Geschke, and Don Hilgendorf. Motion approved.
21. The Treasurer's report was received for September 30, 2020:
- a. Beginning balance of short-term money of \$414,051.29. Receipts of ~~\$65,735.06~~ \$66,774.60 (including \$1,039.54 from Tax Account for Special Assessment to pay Sanitary Department). Disbursements of \$73,985.91 (including \$1,039.54 to the Sanitary Department). Ending balance is \$406,839.98.
  - b. Long-term interest received from CD's is \$5,856.95.
  - c. Landfill Standing Account beginning balance of \$3,824.10. Receipts of \$0.00. Disbursements of \$0.00. Interest of \$0.03. Ending Balance is \$3,824.13.
  - d. Tax Collections beginning balance \$1,044.58 Receipts of \$0.00. Disbursements of \$1,039.54. Interest of \$0.00. Ending balance is \$5.04.
  - e. CDBG beginning balance of \$67,891.35. Receipts of \$0.00. Disbursements of \$0.00. Interest of \$5.57. Ending balance is \$67,896.92.
  - f. Kekoskee Sanitary Department beginning balance was \$20,419.07. Receipts of \$2,007.46 (with Village check for Sp. Assess.) Disbursements of \$4,940.55. Interest of \$.96. Ending balance is \$17,486.94.
  - g. RBDG beginning balance of \$1,480.48. Receipts of \$60,473.25 (including \$59,000.00 USDA grant to Revolving Loan Fund and \$980.00 Fox Den closing). Disbursements of \$59,980.00

(including \$59,000.00 loan to Fox Den and \$980.00 fee reimbursement to Village). Interest of 0.24. Ending balance of \$1,973.97.

22. Announcements- Don Hilgendorf announced the following:

- a. The Monthly Village Board Meeting day of the month will be moved to the 4<sup>th</sup> Tuesday of the month going forward after the November 2020 Board Meeting.
- b. The Budget Public Hearing is set for Wednesday, November 18, 2020 at 6:00 PM at the Village Hall. The regular November Village Board Meeting is set for Wednesday, November 18, 2020 to follow the Budget Public Hearing.
- c. Slag Road is not yet complete. Shoulder work needs to be done by Northeast Asphalt.
- d. A volunteer(s) has expressed interest in providing help to maintain the ball field at the park.
- e. Emergency Broadband towers have been approved by the County.
- f. There are no more mid-week dates scheduled at the Refuse and Recycling site.
- g. Another vacant house adjacent to the landfill, owned by Advanced Disposal, will be torn down. The house is presently being used for fire/SWAT training.

23. Loris Geschke moved and motion was seconded by Allen Schellinger to adjourn at 9:24 PM.

Minutes recorded by Judith Blodgett, Deputy Clerk